

Village of Stockbridge  
2019 Harvest Moon Festival

EVENT DATE:

SATURDAY, SEPTEMBER 7, 2019 Time: 10am-5pm

CONTACT INFORMATION:

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZipCode: \_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**COSTS: \$25.00 per booth space-Send check in with application (non-refundable)**

PRODUCT INFORMATION:

Check off which categories you will bring to the event:

VEGETABLE \_\_\_\_\_ FRUIT \_\_\_\_\_ MEAT \_\_\_\_\_ DAIRY \_\_\_\_\_

FLOWERS & PLANTS \_\_\_\_\_ BAKED GOODS \_\_\_\_\_ CRAFTS/ART \_\_\_\_\_

OTHER \_\_\_\_\_

List major products you will be selling at the event (general categories are sufficient, i.e. jewelry):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REQUIRED:

**\*Please submit along with application pics of the product and/or your display**

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VENDOR GUIDELINES:

1. Vendors must provide their own tables, tents, bags or containers for produce/product and change for use.
2. Market stall will be a minimum of one (1) parking space wide (approx. 11' X 11'). Designated walkways must be kept clear.
3. Vendors MUST bring weights if they plan on setting up a tent. Each tent must have 4 weights, one for each leg, and they must be firmly attached. Weights must each be a minimum of 10 pounds to ensure the tent is properly anchored. If a vendor does not have weights, they are not allowed to set up their tent for the day, although they may set up a table and display. The event will not provide weights alone for liability reasons. Damage to tents because of wind or other circumstances are the responsibility of the vendors and not the market, unless the tent is the events property.
4. Labels must be on all items sold or on a display board.
  - a) Name of the vendor
  - b) Prices must be on all items.
  - c) Cottage Food vendors must have appropriate labeling of all products. See the following website for labeling guidelines: [http://www.michigan.gov/mdard/0,4610,7-125-50772\\_45851-240577--,00.html](http://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html)
5. Please be sure to use new bags for product placement to the consumer.
6. Electricity may be available upon request, limited to first come first serve; additional \$50.00 fee.

As a vendor wishing to participate in the Village of Stockbridge Harvest Festival, I along with vendor personnel agree to save, hold harmless and indemnify the Village of Stockbridge and property owners from any and all liability or responsibility pertaining to any damages to person or property on the site assigned to me (us) by the Harvest Festival Event, when such damages or liability arise out of acts of my own or my vendor personnel.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form along with a check in the amount of \$25.00 payable to **Village of Stockbridge**, P.O Box 155, Stockbridge, MI 49285 : [clerk@vosmi.org](mailto:clerk@vosmi.org) Questions: 517-851-7435

Our Policy: It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age or disability.

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For Event Use Only:

Approved: \_\_\_\_ Not approved: \_\_\_\_ Amount Paid: \_\_\_\_\_ Check Cash Pic incl: \_\_\_\_\_